

**MINUTES OF THE REGULAR MEETING
OF
FOX RIVER GROVE SCHOOL DISTRICT 3
BOARD OF EDUCATION
MONDAY, AUGUST 18, 2008 – 7:00 P.M.
FOX RIVER GROVE MIDDLE SCHOOL LIBRARY**

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CALL TO ORDER AND ROLL CALL

Board President Pat Hughes called the meeting to order at 7:00 p.m. Members present were Tom Mollet, Lisa Anderson, Steve Knar, Pat Hughes, Gerry Blohm, Susan McGarrigle and Kris Germain. Also present were Superintendent Tim Mahaffy and Principals Karen Machroli and Eric Runck.

WELCOME GUESTS/PUBLIC COMMENT

Ms. Machroli and Mr. Runck introduced staff members Karen Widdowson, Paulette Nichols, Katrina O'Reilly-Greene and Jane Szybowicz. Audience members Lisa Buss and Steve Pickering were also introduced.

No one signed in to address the Board.

CONSENT AGENDA

A motion was made by Steve Knar to approve the consent agenda, approve and open to the public the regular minutes of the regular Board meeting of July 28, 2008, approve the closed minutes of the regular Board meeting of July 28, 2008, approve the July 2008 Treasurer's Report, and approve the August 2008 Bills and Payroll. Susan McGarrigle seconded the motion. A roll call vote was taken. Voting aye – Lisa Anderson, Steve Knar, Pat Hughes, Gerry Blohm, Susan McGarrigle, Kris Germain and Tom Mollet. Voting nay – none. Motion approved.

OLD BUSINESS

Dr. Mahaffy presented a detailed, itemized report on 403b TPA (Third Party Administrator). Dr. Mahaffy discussed the service agreement with Gatekeeper Administration & Consulting, L.L.C. (08-08-01). This agreement was also reviewed by the attorneys for the school district, Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. and their suggestions are in the letter dated August 11, 2008 (08-08-02). These suggestions were also reviewed with the Board. A plan must be in place by January 1, 2009.

A motion to approve the 403b Gatekeeper Services Agreement with the modifications made by the district's law firm, Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. to be signed by Dr. Mahaffy was made by Gerry Blohm and seconded by Lisa Anderson. A roll call vote was taken. Voting aye – Steve Knar, Pat Hughes, Gerry Blohm, Susan McGarrigle, Kris Germain, Tom Mollet and Lisa Anderson. Voting nay – none. Motion approved.

NEW BUSINESS

Mrs. O'Reilly Greene introduced the newly formed "District 3 Green Team" and their efforts to promote environmentally friendly ideas for both the staff and students of School District 3. The team currently is comprised of staff from both ARS and the MS and new members are always welcome. Their main concern was recycling in the District and especially in the classrooms. The mission of this green team is "to provide support, awareness and education for staff, students and parents of our district regarding environmental consciousness, waste reduction, energy efficiency and a healthy environment in our school community". The team has come up with a few projects including posting in the classrooms a top ten green reminder poster along with the green pledge for staff and students to sign, posting notes on recycle bins and around the school to educate the staff and students about what can and cannot be recycled, monthly green tips and a tag line on emails reminding everyone about saving paper and not printing every email. The team would also like to make bins to be placed by the copy machines for using the backside of the paper. Mrs. Nichols has purchased reusable party goods to use at staff gatherings instead of paper products. In order to get students involved, Mrs. Widdowson researched a group called Earth Scouts. Mrs. Grosse will make notes on what can be recycled. Some future projects include assemblies, development of a green logo contest, coffee/drink cups for staff or students, research availability of grants, Earth Scouts, and waste free lunch days. The Board thanked Mrs. O'Reilly-Greene and the members of the Green Team for taking the initiative to promote and educate our students as a whole on being environmentally conscious and to educate our children. All information that was shared this evening was already approved by the Administration. Any information going home will also have prior approval of the Administration.

The food program was briefly discussed. Overall pricing on food items is up approximately 30%. Dr. Mahaffy will research vendor usage and pricing for the food service program and report back to the Board.

A motion to approve the 2008-2009 Bread and Grocery Pricing as presented with pricing per August 8, 2008 was made by Steve Knar and seconded by Gerry Blohm (08-08-03). A roll call vote was taken. Voting aye – Pat Hughes, Gerry Blohm, Susan McGarrigle, Kris Germain, Tom Mollet, Lisa Anderson and Steve Knar. Voting nay – none. Motion Approved.

A motion to approve the Inspection Checklist for Temporary Facilities (08-08-04) was made by Kris Germain and seconded by Susan McGarrigle. A roll call vote was taken. Voting aye – Gerry Blohm, Susan McGarrigle, Kris Germain, Tom Mollet, Lisa Anderson, Steve Knar and Pat Hughes. Voting nay – none. Motion approved.

A motion to approve the Application for Usage of Temporary Facilities (08-08-05) was made by Steve Knar and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Susan McGarrigle, Kris Germain, Tom Mollet, Lisa Anderson, Steve Knar, Pat Hughes and Gerry Blohm. Voting nay – none. Motion approved.

Dr. Mahaffy discussed the FY09 Budget and Fund Balance Summary sheet (08-08-06). Each individual fund balance was reviewed. The State confirmed that school districts will receive all of their general state aide payments this year, in this year. Dr. Mahaffy projected that heading into 06/30/09, the District will have a 3.89% surplus. Dr. Mahaffy will get clarification from the auditors on the movement of the Tort money and report back to the Board.

A motion to approve the FY09 Tentative Budget and to set the Public Hearing date for September 22, 2008 was made by Kris German and seconded by Tom Mollet. A roll call vote was taken. Voting aye – Kris Germain, Tom Mollet, Lisa Anderson, Steve Knar, Pat Hughes, Gerry Blohm, and Susan McGarrigle. Voting nay – none. Motion approved.

POLICY

A motion to approve the first reading of the following new or revised policies – Policies 2:105 – Ethics and Gift Ban, 2:120 – Board Member Development, 4:50 – Payment Procedures, 4:55 – Use of Credit and Procurement Cards, 4:55-E – Cardholder’s Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards, 4:80 – Accounting and Audits, 4:90 – Activity Funds, 4:170 – Safety, and 6:20 – School Year Calendar and Day was made by Gerry Blohm and seconded by Tom Mollet (08-08-07). A roll call vote was taken. Voting aye – Tom Mollet, Lisa Anderson, Steve Knar, Pat Hughes, Gerry Blohm, Susan McGarrigle and Kris Germain. Voting nay – none. Motion approved.

SCHOOL REPORTS

Algonquin Road School – Ms. Machroli – The staff is busy getting their rooms ready for the first day of school. The PTO school box supply pickup as well as the Kindergarten parent meeting is scheduled for Tuesday, August 19th. The District’s new teacher workshop is scheduled for August 20th followed by Teacher Institute days on August 25th and 26th. ARS parent night is scheduled for August 28th from 7:00-8:30 p.m. Bus evacuation drills will be held on September 8th. Current enrollment figures are: Kindergarten – 52, First grade – 54, Second grade – 60, Third grade – 57 and Fourth grade - 55 and ECE with 10 students.

Fox River Grove Middle School – Mr. Runck -- Mr. Runck thanked both Ms. Machroli and Dr. Mahaffy for making the transition period relatively smooth. The custodial staff has done a great job getting the building ready for school. There are still several volunteer coaching positions available. Picture day for the district has now been changed to Monday, September 22nd. The Iowa Test of Basic Skills (ITBS) begins the week of September 29th.

SUPERINTENDENT'S REPORT

Dr. Mahaffy extended a special thank you to the custodians and staff at each building. The buildings look wonderful and we certainly appreciate their dedication.

The 2008-2009 Inservice Plan Summary Sheet was reviewed (08-08-08).

COMMITTEE REPORTS

Dr. Mahaffy attended the semi-annual SEDOM Governing Board Meeting on August 6th. SEDOM eliminated two higher end positions and now has a new organizational chart. Their enrollment seems to be stabilizing at approximately 215 students.

ANNOUNCEMENTS, NOTICES AND COMMUNICATIONS

None.

ADJOURNMENT

A motion to adjourn the meeting at 8:28 p.m. was made by Steve Knar and seconded by Lisa Anderson. A voice vote was taken. Voting aye – All ayes. Voting nay – None. Motion approved.

Patrick B. Hughes
President
BOARD OF EDUCATION

Lois M. Bowman
Secretary
BOARD OF EDUCATION