

**MINUTES OF THE REGULAR MEETING  
OF  
FOX RIVER GROVE SCHOOL DISTRICT 3  
BOARD OF EDUCATION  
MONDAY, JULY 18, 2011 – 7:00 P.M.  
FOX RIVER GROVE MIDDLE SCHOOL LIBRARY**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Pat Hughes called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**II. ROLL CALL**

Members present were Tom Mollet, Gerry Blohm, Pat Hughes, Steve Pickering, Kris Germain and Devin Bright. Also present was Superintendent Tim Mahaffy. Absent was Board member Lisa Anderson.

**III. WELCOME TO VISITORS, GUESTS, COMMENTS & QUESTIONS**

Audience members – Jane Szybowicz, Penny Cole, Beth Diller, Lisa Buss and Julie Loewes – were welcomed to the meeting.

No one from the audience signed in to address the Board.

**IV. CONSENT AGENDA**

A motion was made by Devin Bright to approve the consent agenda, approve and open to the public the regular minutes of the regular Board meeting of June 20, 2011 and approve the closed minutes of the regular Board meeting of June 20, 2011, approve the June 2011 Treasurer's Report, and approve the July bills and payroll from June 18, 2011 through July 15, 2011. Gerry Blohm seconded the motion. A roll call vote was taken. Voting aye – Gerry Blohm, Pat Hughes, Steve Pickering, Kris Germain, Devin Bright, and Tom Mollet. Voting nay – None. Motion approved.

**V. REQUEST FOR RECORDS UNDER THE FREEDOM OF INFORMATION ACT**

None.

**VI. OLD BUSINESS**

Dr. Mahaffy reviewed the current class sizes with a total enrollment of 256 students at Algonquin Road School and 239 at the Middle School. Currently there are 44 students registered for Kindergarten. In addition, two students registered today for 6<sup>th</sup> & 7<sup>th</sup> grade and these students were not included on the tabulation sheet in the Board packets because residency still needs to be confirmed. The plan is to remain at two sections for Kindergarten and three sections at the other grade levels. Enrollment continues to decline. Class size monthly updates will continue to be an agenda item.

## **VII. NEW BUSINESS**

Dr. Mahaffy reviewed the revised job description for the District librarian since she will be going to 3/5 time for the next 3 years (108 days). The District librarian will now be at Algonquin Road School. The Middle School Library Clerk job description was also reviewed. There are two job descriptions since one is a certified position and one is a non-certified position. These job descriptions will replace the current job descriptions. The Administration will continue to assess the need to have a certified District librarian or to replace with another library clerk.

A motion to approve the revised job descriptions for the District Librarian and the MS Library Clerk was made by Gerry Blohm and seconded by Kris Germain. A roll call vote was taken. Voting aye – Pat Hughes, Steve Pickering, Kris Germain, Devin Bright, Tom Mollet and Gerry Blohm. Voting nay – none. Motion approved.

Dr. Mahaffy reminded the Board that the District is required by the State of Illinois to have all non certified employees in an employment category and based upon that employment category, employees are given seniority. Dr. Mahaffy recommended the creation of a new job category as a MS Library Clerk with the starting salary slightly higher than a teacher aide.

A motion to approve the job description category and starting wage as presented for a MS Library Clerk was made by Tom Mollet and seconded by Pat Hughes. A roll call vote was taken. Voting aye – Steve Pickering, Kris Germain, Devin Bright, Tom Mollet, Gerry Blohm and Pat Hughes. Voting nay – none. Motion approved.

Dr. Mahaffy reviewed the 2011-2012 grocery pricing from Fox River Foods. Many food items had an increase in price from the previous year (5 to 20% increases). The price of cheese continues to fluctuate. The price of meat also increased since the District is going from a 75/25 to a 90/10 fat content to have a better product for our students. Dr. Mahaffy anticipates the increase in costs to be about \$3,000. The lunch program will definitely need to be re-evaluated next year. School lunches for both students and adults were already slightly increased for the FY12 school year. Dr. Mahaffy did contact Sysco Foods and they indicated for the second year in a row, that in this competitive economy, they would not beat anybody. Alpha Baking and Schuring and Schuring are the other two vendors used for the lunch program.

A motion to approve the 2011-2012 grocery pricing as presented was made by Tom Mollet and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Kris Germain, Devin Bright, Tom Mollet, Gerry Blohm, Pat Hughes and Steve Pickering. Voting nay – none. Motion approved.

## **VIII. POLICY**

None.

## **IX. SCHOOL REPORTS**

None.

## **X. SUPERINTENDENT'S REPORT**

Dr. Mahaffy reviewed the 4<sup>th</sup> quarter budget report with the Board. The three major funds – Education, Operations and Maintenance (O&M) and the Transportation Funds – were reviewed.

Expenditures in O&M were a little higher this year due to the blizzards, but electricity and gas came in lower than anticipated. Dr. Mahaffy did apply for disaster relief for the blizzards and anticipates receiving \$5,700 (70% of what was actually spent). This money would be included in the FY12 budget.

The revenues for the Education Fund were 101.50% and the expenditures were at 98.02%. The revenues for the O&M Fund were 102.70% and the expenditures were at 92.85%. Revenues for the Transportation Fund were 100.98% and the expenditures were at 92.05%. Dr. Mahaffy stated that the District had a balanced budget and remained about 3.0 to 3.8% in the black for the 2010-11 school year. Dr. Mahaffy stated that various other options keep our District healthy. One example is that the teachers have a budget for their supplies and many do not spend their complete budgeted amount.

Dr. Mahaffy stated that a District is only as healthy as its May bill cycle since that is the longest stretch of time before the District receives any local taxes. This is why the 40% threshold in fund balances is so important in order for the District to be financially recognized by the State of Illinois.

Board President Pat Hughes asked if there were any questions and there were none.

The annual IASBO/IASA/IASB Conference held annually in Chicago was discussed. Board members Kris Germain and Steve Pickering along with Dr. Mahaffy will attend the conference. Gerry Blohm will be the back-up. Feedback from the conference will be shared with all Board members.

Board member Gerry Blohm volunteered to be the Board representative at the SEDOM Governing Board meetings with Devin Bright as the alternate.

Building tours for the Board members and the Administration are scheduled for August 15<sup>th</sup> – 5:40 p.m. at ARS and 6:20 p.m. at the MS.

The boiler room at ARS has been gutted, cleaned and painted. Mr. Miller has installed one of the boilers on the wall. Dr. Mahaffy also stated that the room will now hold a washer and a dryer so ARS custodian, Vickie Walton, will no longer need to take the towels and rags home for washing and should be handled in-house. Custodian work at both building is moving along nicely.

Dr. Mahaffy stated that due to the storms we had some additional landscaping fees for tree trimming and disposal. Mr. Miller also needed to rent a generator for the freezer.

## **XI. COMMITTEE REPORTS**

None.

## **XII. ANNOUNCEMENTS, NOTICES AND COMMUNICATIONS**

None.

### **XIII. EXECUTIVE SESSION**

A motion to adjourn to executive session at 7:49 p.m. to conduct the semi-annual review of lawfully closed minutes and to discuss employment and wage of individual employees of the District was made by Kris Germain and seconded by Devin Bright. A roll call vote was taken. Voting aye – Devin Bright, Tom Mollet, Gerry Blohm, Pat Hughes, Steve Pickering and Kris Germain. Voting nay – none. Motion approved.

### **XIV. ACTION FOLLOWING EXECUTIVE SESSION**

A motion to return from executive session to open session at 8:36 p.m. was made by Kris Germain and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Tom Mollet, Gerry Blohm, Pat Hughes, Steve Pickering, Kris Germain, and Devin Bright. Voting nay – none. Motion approved.

A motion to keep the Executive Session Minutes of the Regular Board of Education meetings held on January 24, 2011, February 28, 2011, March 21, 2011, April 18, 2011 and the Executive Session Minutes of the Special Board of Education meeting held on May 2, 2011 closed due to their confidential nature was made by Devin Bright and seconded by Steve Pickering. A roll call vote was taken. Voting aye – Gerry Blohm, Pat Hughes, Steve Pickering, Kris Germain, Devin Bright and Tom Mollet. Voting nay – none. Motion approved.

A motion to approve the employment of Julie Loewes as a 5<sup>th</sup> grade teacher for the 2011-2012 school year was made by Steve Pickering and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Pat Hughes, Steve Pickering, Kris Germain, Devin Bright, Tom Mollet and Gerry Blohm. Voting nay – none. Motion approved.

A motion to approve the employment of Jane Jedlicka as a .2 FTE ECE Social Worker for the 2011-2012 school year was made by Kris Germain and seconded by Steve Pickering. A roll call vote was taken. Voting aye – Steve Pickering, Kris Germain, Devin Bright, Tom Mollet, Gerry Blohm and Pat Hughes. Voting nay – none. Motion approved.

Board President Pat Hughes asked if there were any other items and there were none.

### **XV. ADJOURNMENT**

A motion to adjourn the meeting at 8:40 p.m. was made by Steve Pickering and seconded by Pat Hughes. A voice vote was taken. Voting aye – All ayes. Voting nay – None. Motion approved.

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Patrick B. Hughes  
President  
BOARD OF EDUCATION

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Lois M. Bowman  
Secretary  
BOARD OF EDUCATION