

**MINUTES OF THE REGULAR MEETING
OF
FOX RIVER GROVE SCHOOL DISTRICT 3
BOARD OF EDUCATION
MONDAY, SEPTEMBER 26, 2011 – 7:00 P.M.
FOX RIVER GROVE MIDDLE SCHOOL LIBRARY**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Pat Hughes called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

II. ROLL CALL

Members present were Tom Mollet, Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright and Steve Pickering. Also present were Superintendent Tim Mahaffy and Principals Karen Machroli and Eric Runck.

III. WELCOME TO VISITORS, GUESTS, COMMENTS & QUESTIONS

Audience members – Jane Szybowicz, Eric Rovin, Sarah Ireland, Bob Blumberg (District Treasurer), Shelly Casella (Eder Casella), Dr. Jackie Krause and Mr. Krause – were welcomed to the meeting.

No one from the audience signed in to address the Board.

IV. CONSENT AGENDA

A motion was made by Gerry Blohm to approve the consent agenda, approve and open to the public the regular minutes of the regular Board meeting of August 15, 2011 and approve the closed minutes of the regular Board meeting of August 15, 2011, approve the August 2011 Treasurer's Report, approve the August bills and payroll from August 13, 2011 through September 23, 2011, and approve the July/August Activity Accounts Report. Devin Bright seconded the motion. A roll call vote was taken. Voting aye – Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright, Steve Pickering and Tom Mollet. Voting nay – None. Motion approved.

V. REQUEST FOR RECORDS UNDER THE FREEDOM OF INFORMATION ACT

None.

VI. PUBLIC HEARING FOR FY 12 BUDGET

A motion to go from the regular Board meeting to a Public Hearing for the FY12 Budget was made by Tom Mollet and seconded by Lisa Anderson. A roll call vote was taken. Voting aye – Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright, Steve Pickering, Tom Mollet and Lisa Anderson. Voting nay – None. Motion approved.

Dr. Mahaffy reviewed the FY12 Budget and the Fund Balance summary. He stated the District has a balanced projected FY12 budget with a 0.11% surplus. Due to some additional

expenditures, this surplus amount changed slightly from last month's tentative budget of .16%. This surplus is not as conservative as in previous years. Revenues from both the state and federal level continue to decrease. Mandated categoricals and transportation continue to be prorated. There was a 12% reduction in Title I funding again this year and a 21% reduction in Title II funding. Other lost revenue over the last few years include \$350,000 in GSA Hold Harmless Allocation, \$20,000 ADA Block Grant, \$20,000 from the Reading Improvement Block Grant, Illinois Textbook Loan Program, and Title IV and V for technology. Revenue sources for the District include local (83.2%), state (7.2%), federal (3.4%) and other (6.2%) (tuition, facility rentals, lunch sales, donations, etc.). The "other" category could be put to the local level just leaving the three funding sources. The higher tax rate at the local level helps the District when there is no other funding. Expenditure assumptions included certified salaries as per the negotiated contract which we are currently in the second year of the three year contract (1.85% increase) and non-certified staff salaries (1.85%). Some of the cost containment items included the hiring of an in-house social worker for one day per week in ECE and sharing this cost with Prairie Grove District 46 rather than contracting through SEDOM, the elimination of one aide in the ECE classroom, extended warranty on the buses was included in this year's lease rate, issued an RFP for copier services, the in-house boiler project, and out-of-district placements in alternative schools. The District is deficit spending in the Transportation, Retirement and Tort Funds by design. Total surplus funds are 0.11%.

Board President Pat Hughes asked if there were any additional comments or questions.

A motion to close the public hearing and return to the regular Board meeting at 7:21 p.m. was made by Lisa Anderson and seconded by Tom Mollet. A roll call vote was taken. Voting aye – Pat Hughes, Kris Germain, Devin Bright, Steve Pickering, Tom Mollet, Lisa Anderson, and Gerry Blohm. Voting nay – none. Motion approved.

VII. OLD BUSINESS

A motion to approve the FY12 Budget was made by Kris Germain and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Kris Germain, Devin Bright, Steve Pickering, Tom Mollet, Lisa Anderson, Gerry Blohm and Pat Hughes. Voting nay – none. Motion approved.

VIII. NEW BUSINESS

Mrs. Shelly Casella of Eder, Casella & Co. reviewed the FY 11 Audit Report. The District uses a cash basis of accounting. Mrs. Casella recommended that a district have anywhere from 3 months up to two years in reserves. In the District's operation funds the Education Fund has 7.5 months in reserves, OBM has two years in reserve, the Transportation Fund has 2 years in reserve and the Retirement Fund has about 10 months in reserve. Overall, the District is doing well for the times we are in. Again this year, the District did not receive a Management Letter. Mrs. Casella congratulated District Bookkeeper, Sarah Ireland, on a job well done. There were no audit adjustments this year. The District's Financial Profile score was a 3.9 out of a 4.0 – all in the "recognition" category.

A motion to approve the FY11 Audit Report as presented was made by Steve Pickering and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Devin Bright, Steve Pickering, Tom Mollet, Lisa Anderson, Gerry Blohm, Pat Hughes and Kris Germain. Voting nay – none. Motion approved.

Dr. Mahaffy reviewed the Inspection Checklist for Temporary Facilities that was prepared by the district's architect, Ruck-Pate. Once approved, this report will be sent to the Lake County Regional Superintendent since currently there is no regional superintendent for McHenry County.

Dr. Mahaffy also reviewed the Application for Occupancy with the Board.

A motion to approve the Inspection Checklist for Temporary Facilities was made by Devin Bright and seconded by Steve Pickering. A roll call vote was taken. Voting aye – Steve Pickering, Tom Mollet, Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain and Devin Bright. Voting nay – none. Motion approved.

A motion to approve the Application for Occupancy of Temporary Facilities was made by Pat Hughes and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Tom Mollet, Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright and Steve Pickering. Voting nay – none. Motion approved.

Dr. Mahaffy gave a brief history on the leasing of copiers for the District. He also reviewed the RFP results for copier services with the Board. Five companies responded to the RFP –Stan's Office Technology, Ricoh USA, Gordon Flesh, ISBS and Illinois Paper.

A motion to approve the lease agreement for copier services from Gordon Flesh was made by Tom Mollet and seconded by Kris Germain. A roll call vote was taken. Voting aye – Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright, Steve Pickering and Tom Mollet. Voting nay – none. Motion approved.

A motion to approve the following volunteer coaches – 6/7th girls basketball – Alyssa Zintl, 8th grade girls' basketball – Bailey Zintl, boys soccer – Stephen Durlacher and Caroline Jones, 6/7th boys basketball – Tim Zintl and Bailey Zintl, and 8th grade boys basketball – Don Lewan, Charlie Keeler, and Jeff Schmidt, Jr. – was made by Gerry Blohm and seconded by Devin Bright. A roll call vote was taken. Voting aye – Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright, Steve Pickering, Tom Mollet, and Lisa Anderson. Voting nay – none. Motion approved.

A motion to approve the Application for Recognition of Schools was made by Lisa Anderson and seconded by Pat Hughes. A roll call vote was taken. Voting aye – Pat Hughes, Kris Germain, Devin Bright, Steve Pickering, Tom Mollet, Lisa Anderson, and Gerry Blohm. Voting nay – none. Motion approved.

Dr. Mahaffy reviewed the updated District Evaluation Plan which incorporates the new rating system per Senate Bill 7. The SB7 committee, comprised of FRGEA representation and administration, has been reviewing the current changes to meet the code which will be due by July 1, 2012. The committee recommended instituting the changes now in order to be ready for the October evaluations. Dr. Mahaffy stated that in order to create a Reduction in Force list, a score is required. This score is based on the new rating system.

Dr. Mahaffy stated that the staff will be educated on the new evaluation criteria prior to their evaluations.

A motion to approve the Certified Staff Evaluation Instrument was made by Steve Pickering and seconded by Pat Hughes. A roll call vote was taken. Voting aye – Kris Germain, Devin Bright,

Steve Pickering, Tom Mollet, Lisa Anderson, Gerry Blohm and Pat Hughes. Voting nay – none. Motion approved.

Dr. Mahaffy reviewed changes to the Facility Use Application that were recommended by Gallagher Bassett (CLIC) who is the District's liability and workers' compensation cooperative. Outside organizations, which use our facilities, will be required to check yes or no on whether they have paid employees/coaches. If the organization has paid employees/coaches, the organization will now be required to have \$500,000 for each item under Worker's Compensation and Employers' Liability under their insurance umbrella Certificate of Insurance. Recently, the Cooperative was hit hard with a workers' compensation insurance claim. Mr. Mike McHugh of Gallagher Bassett approved this language.

A motion to approve the changes to the Facility Use Application as presented pending CLIC'S approval was made by Steve Pickering and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Devin Bright, Steve Pickering, Tom Mollet, Lisa Anderson, Gerry Blohm, Pat Hughes and Kris Germain. Voting nay – none. Motion approved.

IX. POLICY

A motion to approve the first reading of the following revised policies – 1:20 – District Organization, Operations, and Cooperative Agreements, 3:70 – Succession of Authority, and 5:330 – Sick Days, Vacation, Holidays and Leaves – was made by Steve Pickering and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Steve Pickering, Tom Mollet, Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain and Devin Bright. Voting nay – none. Motion approved.

IX. SCHOOL REPORTS

Algonquin Road School – Ms. Machroli – Ms. Machroli thanked the PTO for sponsoring the Walk-A-Thon. Students had a great time. AimsWeb benchmarking will begin this week for the kindergarten and first grade students. MAP testing for the third and fourth graders will start the beginning of October. Picture Day is Thursday, September 29th. The Fire Department will participate in a fire drill on October 13th followed by grade level presentations. “Pink” week, in honor of breast cancer awareness, is scheduled for October 17th-21st. Red Ribbon Week for drug awareness will be held October 24th-29th. ARS enrollment is at 259 students.

Fox River Grove Middle School – Mr. Runck – Mr. Runck also thanked the PTO and Mr. Lewan for their work on the Walk-A-Thon. Seventh grade student, Joe Bajorek, walked 13 laps around the school. The sports teams – girls basketball, boys soccer and cross country – are in full swing. MS picture day is also on the 29th. Mid-terms, for the first time, will be sent out on-line this year. If a parent does not have an email account, they will still receive a hard copy. October activities include the Explore test at Cary Grove High School (Oct. 1st and 15th), cross country conference meet at Hawthorn North (Oct. 3rd), MAP testing begins for grades 5-8 (Oct. 4th), IESA Sectional Meet (Oct. 8th), boys soccer tournaments (Oct. 11th-14th), Fire Safety Assembly (Oct. 13th), 8th grade health care field trip (Oct. 14th), IESA State cross country meet (Oct. 15th), girls basketball conference tournament (Oct. 17th-20th), Red Ribbon Week (Oct. 24th-29th), and the 6th-8th dance (Oct. 28th). Students in the Beta Club decided to do a year-long food drive this year for the Cary-Grove Food Pantry. Mrs. Jackie O'Mara and Mr. Runck met with a few 8th grade parents to review changes to the 8th grade activities. The recommended changes include: 8th grade awards will now be given the morning of graduation day along with a breakfast prior to going to graduation practice, the most important awards will be given at the

graduation ceremony, and caps will no longer be worn. Mr. Runck said they are trying to make graduation more student oriented and are still open to other suggestions. A summary of these new 8th grade graduation changes will be in the October Newsletter.

X. SUPERINTENDENT'S REPORT

Dr. Mahaffy had three items to review with the Board -- Senate Bill 7 legislation, electronic items for Board member packets, and the ARS boiler costs.

Dr. Mahaffy briefly reviewed Senate Bill 315 prior to Senate Bill 7. SB315 deals with the Race to the Top Legislation which focuses on the student growth component in teacher/administrator evaluations. The Performance Evaluation Reform Act (PERA) date for District 3 is September 1, 2016. Non-tenured teachers will be evaluated once a year and tenured teachers will be evaluated every two years. Any tenured teacher receiving a satisfactory or needs improvement on their evaluation will be required to have another evaluation the following year. The SB7 Committee will meet in the spring of 2015 to finalize the performance evaluation plan. Training for evaluators will begin 09/01/2012. Dates may change due to ISBE delays.

Senate Bill 7 contains "education reform" changes in regards to – attainment of tenure, certification action by the State Superintendent for reasons of incompetency, filling new or vacant positions, reductions in force (RIF), dismissal of tenured teachers, collective bargaining and teachers right to strike, school board member training and a survey of learning conditions created by ISBE.

Dr. Mahaffy updated the Board on the ARS boiler project. The boiler direct cost had a budget of \$40,400 and to date the total spent was \$35,332.80 which leaves a balance of \$5,067.20. There will be a couple of additional expenditures in order to complete the project. Start up was included in the cost of the Viessmann boiler. Start up will hopefully be done on Thursday and hopefully with the State Inspector within the next two weeks. The other outstanding expenditure would be for the cost of the State inspector.

Additional related contracted services due to Mr. Miller working on the boiler included flooring in the middle school, turf management activities (weeding and seeding), Ringer's tree service (trim, prune & elimination of dead trees), concrete work at the middle school and additional summer hours.

The total budget was \$45,400 and to date the total expenditures was \$44,428 leaving the total boiler balance at \$972. Dr. Mahaffy stated doing the boiler project internally was a wise decision and a great cost savings. Mr. Miller did a great job on this project.

Dr. Mahaffy reviewed what items could be sent to the Board electronically to conserve on the quantity of paper in the Board packets. The Board would be notified by email when this Board meeting file is ready for viewing. A hard copy of any of these items would be available at the Board meeting. At this time, the Board decided that the financial report, vendor listing and the first reading of any policies could be sent electronically.

XI. COMMITTEE REPORTS

None.

XII. ANNOUNCEMENTS, NOTICES AND COMMUNICATIONS

Mr. Blohm reported that SEDOM is downsizing due to a decrease in enrollment. Cost containment included a hard freeze for all staff, staff cuts, and taking appropriate steps to keep themselves in the black. Dr. Mahaffy currently is serving on the Executive Committee at SEDOM.

Dr. Mahaffy stated that included in the Board packets was an article from the Northwest Herald on former NASA Engineer and Fox River Grove District 3 student, Rachel Wiedemann. Students in the 3rd and 4th grades at ARS enjoyed a presentation by Ms. Wiedemann. She encouraged students not to give up on their dreams and to be a good student and to study hard.

Congratulations were extended to two former Fox River Grove Students for being the Cary Grove High School Homecoming King and Queen this year – Anne McGarrigle and Peter Cartwright.

XIII. EXECUTIVE SESSION

A motion to adjourn to executive session at 9:16 p.m. to consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District was made by Devin Bright and seconded by Gerry Blohm. A roll call vote was taken. Voting aye – Tom Mollet, Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright and Steve Pickering. Voting nay – none. Motion approved.

XIV. ACTION FOLLOWING EXECUTIVE SESSION

A motion to return from executive session to open session at 9:39 p.m. was made by Devin Bright and seconded by Steve Pickering. A roll call vote was taken. Voting aye – Lisa Anderson, Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright, Steve Pickering and Tom Mollet. Voting nay – none. Motion approved.

A motion to approve the employment of Caroline Vellinga as a part-time ARS lunch server for the 2011-2012 school year was made by Lisa Anderson and seconded by Pat Hughes. A roll call vote was taken. Voting aye – Gerry Blohm, Pat Hughes, Kris Germain, Devin Bright, Steve Pickering, Tom Mollet, and Lisa Anderson. Voting nay – none. Motion approved.

A motion to approve the employment of Lori Straub as a part-time ARS lunch aide for the 2011-2012 school year was made by Tom Mollet and seconded by Steve Pickering. A roll call vote was taken. Voting aye – Pat Hughes, Kris Germain, Devin Bright, Steve Pickering, Tom Mollet, Lisa Anderson and Gerry Blohm. Voting nay – none. Motion approved.

A motion to approve the employment of Carmen Dean as a half-time regular education teacher's aide for the 2011-2012 school year was made by Steve Pickering and seconded by Pat Hughes. A roll call vote was taken. Voting aye – Kris Germain, Devin Bright, Steve Pickering, Tom Mollet, Lisa Anderson, Gerry Blohm and Pat Hughes. Voting nay – none. Motion approved.

Board President Pat Hughes asked if there were any other items and there were none.

XV. ADJOURNMENT

A motion to adjourn the meeting at 9:40 p.m. was made by Tom Mollet and seconded by Lisa Anderson. A voice vote was taken. Voting aye – All ayes. Voting nay – None. Motion approved.

Patrick B. Hughes
President
BOARD OF EDUCATION

Lois M. Bowman
Secretary
BOARD OF EDUCATION